

EAST HAWAII REGION
NOTICE OF AND REQUEST FOR EXEMPTION
FROM COMPETITION

EX# 19-0001

1. TO: Regional Chief Procurement Officer
2. FROM: Sam Nelson Senior Contract Manager

Department/Division/Agency

Pursuant to East Hawaii Region Policy PUR 017, the Department requests a procurement exemption to purchase the following:

3. Description of goods, services or construction: Nurse Call System	
4. Name of Vendor: Hill ROM Address: 1069 State Route 46 East Batesville, IN 47006	5. Price \$372,000
6. Term of Contract: From: 9/30/18 To: 9/30/20	7. Prior Exemption Ref. No. N/A
8. Explanation describing how procurement by competitive means is either not practicable or advantageous to the State: Hilo Medical Center is replacing a portion of our Nurse Call System. The nurse call system in place is a Hill ROM system. Since the upgrade is for only a portion of the existing system, it is impractical to install a alternative system on a partial ad-hoc manner. Nurse call is a critical system at the hospital and installing a hybrid system would result in higher integration costs, and potential failures if components do not interact together.	
9. Details of the process or procedures to be followed in selecting the vendor to ensure maximum fair and open competition as practicable: HHSC has a Group Purchasing Agreement with Hill-ROM. Hilo Medical Center will utilize GPO pricing- which the advantage of group pricing and competition at a bulk pricing level	

10. A description of the agency's internal controls and approval requirements for the exempted procurement:

All requests for procurements are reviewed by the Compliance Officer, the CFO & CEO prior to any work beginning on the Agreements. Once the procurement is complete, both the CFO & CEO again review the final paperwork prior to sign off by HMC.

11. A list of agency personnel, by position, who will be involved in the approval process and administration of the contract:

Name	Position	Involvement in Process	
Dan Brinkman	East Hawaii Region CEO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Joni Waltjen	East Hawaii Region CFO	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Administration
Sam Nelson	Senior Contract Manager	<input type="checkbox"/> Approval	<input checked="" type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration
		<input type="checkbox"/> Approval	<input type="checkbox"/> Administration

12. Direct inquiries to:
Department: Contracts Management
Contact Name: Sam Nelson
Phone Number: 808 932-3113
Fax Number: (808) 933-2793

13. This exemption should be considered for list of exemptions in to Chapter 3-120, HAR: YES ☐ NO ☒

Agency shall ensure adherence to applicable administrative and statutory requirements

14. *I certify that the information provided above is, to the best of my knowledge, true and correct.*

Department Head – Sam Nelson

September 28, 2018
Date

Reserved for RCPO/Designee Use Only

15. Date Notice Posted _____

The Head of the Purchasing Agency is in the process of reviewing this request for exemption from East Hawaii Region Procurement Policies. Submit written objections to this notice to issue an exemption from East Hawaii Region Procurement Policies, within seven (7) calendar days or as otherwise allowed from the above posted date to:

Regional Chief Procurement Officer
East Hawaii Region
1190 Waianuenue Ave.
Hilo, Hawaii 96720

Regional Procurement Officer's comments:

16. ☐ **APPROVED** ☐ **DISAPPROVED**

Regional Chief Procurement Officer Date