

EAST HAWAII REGION
NOTICE & REQUEST FOR SOLE SOURCE

1. TO: Regional Chief Executive Officer
2. FROM: Chantel Woods

Pursuant to East Hawaii Region Policy, PUR 005, the Department requests sole source approval to purchase the following:

3. Description of goods, services, or construction: Serving the medically underserved community of Hilo and the East Hawaii Region under the Hawai'i Health Systems Corporation (HHSC), we are reaching out in need of several key healthcare providers. These are a staff Gastroenterologist, a staff Hematologist/Oncologist, and a Hematologist/Oncologist – Medical Director. These roles are vital to enhancing access to high-quality specialty care for our diverse island population. As part of the HHSC East Hawaii Region, our facilities are focused on delivering compassionate, patient-centered care.

4. Vendor Name: CompHealth Associates, Inc.

Address: 6451 N. Federal Hwy., Ft. Lauderdale, FL 33308

5. Price:

\$40,000-45,000 per placement

6. Term of

Contract: From: 04/25/2025 To: 10/25/2025
(mm/dd/yyyy)

7. Prior Sole Source Ref No.

N/A

8. Feature: The good, service, or construction has the following unique features, characteristics, or capabilities:

Providers considering these opportunities must be willing to relocate and establish a full-time clinical presence in Hawai'i, becoming an integral part of the East Hawaii Region community. As a medically underserved area, our region faces unique healthcare challenges, and the specialties we are seeking—Gastroenterology and Hematology/Oncology—are among the most difficult to recruit and retain. We are looking for dedicated physicians who are not only clinically skilled but also committed to serving in a community where their expertise will have a significant and lasting impact.

9. Essential Features: How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: CompHealth Associates, Inc. is one of the nation's largest and most reputable healthcare recruitment firms, with a specialized division dedicated exclusively to physician placement. With a global reach and extensive experience, CompHealth has demonstrated consistent success in securing physicians for some of the most difficult-to-fill positions. The fee structure proposed by this firm is both reasonable and competitive, particularly given the level of service and expertise they provide. We have a strong and successful track record of partnering with CompHealth on similarly challenging recruitment efforts, and they have consistently delivered positive outcomes.

10: Sole Source No. #25-0393

11. Alternate source. The following other possible sources for the good, service, or construction were investigated
but do not meet our needs because: While we currently maintain agreements with other recruitment firms, for these needs, these engagements have not produced measurable or satisfactory results to date.

12. Direct any inquiries to:

Department: Contracts Department

Contact Name/Title: Frank Schneider, Sr. Contracts Manager

13 Phone Number: 808-932-3112

Fax Number: _____

Expenditure may be processed with a purchase order: ☐ Yes ☒ No If no, a contract must be executed

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. ***I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.***

Lisa Shiroma

Lisa Shiroma

04/21/2025

Department Head (sign and print name)

Date

Reserved for RCEO/Designee Use Only

15 Date Notice Posted: _____

Submit written objections to this intent to issue a sole source contract within five (5) calendar days or as otherwise allowed from the above posted date to: Regional Chief Executive Officer

East Hawaii Region
1190 Waiānuenue Ave.
Hilo, Hawaii 96720

16. Regional Chief Executive Officer's comments:

17.

☐ APPROVED ☐ DISAPPROVED

☐ NO ACTION REQUIRED

Regional Chief Executive Officer

Date