

**EAST HAWAII REGION**  
**NOTICE & REQUEST FOR SOLE SOURCE**

1. TO: Regional Chief Executive Officer
2. FROM: Georgia Andreasen Regional Director, Plant Maintenance

Pursuant to East Hawaii Region Policy, PUR 005, the Department requests sole source approval to purchase the following:

**3. Description of goods, services, or construction:**  
 This service requires highly specialized thermographic and ultrasonic testing capabilities that are not readily available on the island. American Electric provides critical inspection and maintenance services for our electrical infrastructure, including switchgear and transformers, with all work performed on energized equipment — a capability requiring specialized certification and expertise.

<b>4. Vendor Name:</b> TEGG SERVICE CONTRACTOR (TSC) - American Electric Company LLC  <b>Address:</b> 221 Maka'ala Street Hilo, Hawaii 96720	<b>5. Price:</b> <u>\$30,121.44</u>
<b>6. Term of Contract:</b> From: <u>12/01/2025</u> To: <u>11/30/2027</u> (mm/dd/yyyy)	<b>7. Prior Sole Source Ref No.</b> <u>N/A</u>

**8. Feature:** The good, service, or construction has the following unique features, characteristics, or capabilities:

Our maintenance department has worked with American Electric for several years. This institutional knowledge is invaluable for accurate assessment and preventive maintenance planning. Changing vendors would result in loss of historical equipment data and require significant time investment to bring a new vendor up to speed on our electrical systems, potentially compromising safety and reliability plus extra travel expenses.

**9. Essential Features:** How the unique features, characteristics, or capabilities are essential for the agency to accomplish its work: American Electric provides end-to-end service including: Annual comprehensive equipment inspections for A LV A LV Thermographic and Ultrasonic Testing and Service Guaranteed Solution OFT samples include LV infrared thermography, ultrasonic testing, and visual inspection of the covered components in your EDS. This includes oil sampling and analysis of OFT. TEGG infrared includes a full 90-day repair or replacement guarantee against any Sudden and Accidental Breakdown of Covered Components of your EDS that are satisfactorily tested and accepted by us into the program, and includes downstream resultant damages protection for your EDS. Detailed reporting on equipment condition and discrepancies. Scheduled repair services during planned outages. Ongoing maintenance support with local on island coverage. Based on these factors, we recommend proceeding with sole source procurement from American Electric to ensure continued reliable electrical infrastructure maintenance.

10: Sole Source No. # 26-0153

11. Alternate source. The following other possible sources for the good, service, or construction were investigated  
but do not meet our needs because: There are no other sources for these services.

12. **Direct any inquiries to:**

Department: Contracts Department

Contact Name/Title: Frank Schneider, Sr. Contracts Manager

13 Phone Number: 808-932-3112

Fax Number: \_\_\_\_\_

Expenditure may be processed with a purchase order:  Yes  No If no, a contract must be executed

Agency shall ensure adherence to applicable administrative and statutory requirements.

14. ***I certify that the information provided above is to the best of my knowledge, true, correct and that the goods, services, or construction are available through only one source.***

Georgia Andreasen

*Georgia Andreasen*

10/20/2025

Department Head (sign and print name)

Date

**Reserved for RCEO/Designee Use Only**

15 Date Notice Posted: \_\_\_\_\_

Submit written objections to this intent to issue a sole source contract within five (5) calendar days or as otherwise allowed from the above posted date to: Regional Chief Executive Officer  
East Hawaii Region  
1190 Waiuanue Avenue.  
Hilo, Hawaii 96720

16. Regional Chief Executive Officer's comments:

17.

APPROVED  DISAPPROVED

NO ACTION REQUIRED

\_\_\_\_\_  
Regional Chief Executive Officer

\_\_\_\_\_  
Date